

To whom it may concern

**RE: SOCIO-ECONOMIC DEVELOPMENT AGREEMENT BETWEEN INSERT
COMPANY NAME AND INSERT BENEFICIARY NAME:**

This letters serves as confirmation that **insert company name** has a Socio Economic Development relationship with **insert beneficiary name** here whereby **insert company name** provides the following benefits to the **insert beneficiary name here** , the Socio Economic Development beneficiary:

- Describe the benefit offered (securing of business on their behalf, generating of leads for them, free rental, early payment terms, etc)
- Describe any other benefits offered (this would be and other service offered to a black business which you do not supply to your standard customers which has a cost attached to it)

Both parties to this agreement hereby acknowledge that a Socio Economic Development relationship exists between the two parties mentioned herein. Both parties also agree that there is a quantifiable financial benefit being offered by **insert company name here** to **insert beneficiary name here**.

The parties agree that this Socio Economic Development relationship will exist until such time as the agreement is cancelled in writing by both parties.

Should there be any further queries, please do not hesitate to contact the writer below.

Yours faithfully

For and on behalf of **insert company name here**:

Insert Co. Rep. Name
Insert Company Name

For and on behalf of **insert beneficiary name here**:

Insert name here